



PICKAWAY COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
160 Island Rd, Circleville, Ohio 43113
Phone (740) 477-1165 • After-Hours Reporting (740) 474-2716

Sgt. Logan Keeton – Chairperson
Steve Sabine – Vice Chairperson
Tiffany Nash – Information/Emergency Coordinator

County Commissioners
Jay Wippel
Harold Henson
Gary Scherer

LEPC Meeting Minutes

Thursday, July 9, 2026 – 9:00 a.m.

1. Call to Order / Introductions

The meeting was led by Steve Sabine. Call to Order occurred at 09:03am. The Pledge of Allegiance was said.

Introductions were made around the room. A sign-in sheet representing those in attendance is attached.

2. Special Presentation was held after the meeting by PPG with a tour and small Tabletop discussion. All in attendance were encouraged to stay.

3. Review & Approval of Previous Meeting Minutes*

Director Nash sent the meeting minutes after the last meeting. Steve Sabine asked if there were any questions. There was no discussion.

Motion to Approve: Greg Myers

Second: Jimmy Brown

Discussion: None

Result: Pass

4. Approval of LEPC Financial Report*

There is an unexpended balance of \$16,261.76 in the account. The next grant allowance should be announced by SERC in the next month or two. We have not seen the amount yet. We still need to pay for the latest training and air monitoring equipment. There is another grant to pay 80% of those invoices with LEPC paying the remaining 20%. We verified this was not a conflict and received that response in writing. The last training is next week and once that invoice is paid, we will submit for reimbursement from HMEP grant.

Motion to approve the financial report: Tiffany Singer

Second: Scott Rice

Discussion: None

Result: Pass

The SERC Financial Report is due July 30th. It will be signed by the LEPC Chair and County Auditor prior to submission. If anyone wants to see a copy, contact Tiff. The report does not require a resolution to be passed.

5. Reports

a. Spill Responses

1. The old Purina Mill Site in Circleville had a transformer leak found on 5/28/2026. Unknown amount of oil leaking from transformers on

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abandoned Purina Mill site. Found 5/28/2026 after calling to site for another reason. Appears to be leaking for some time. Current owner is in Florida and has never seen the site. Three large tanks hold 150 gallons of oil. Three smaller tanks hold approximately 60 gallons each. Contractor pulled samples from site to send for testing – concerns that since the tanks are so old that they may have PCBs in them (large ones from 1950). Later results show no PCBs were detected. The site is already a Brownfield Remediation site and has gone through Phase 1.

b. Compliance

- i. There are no updates for the Tier II or Compliance reports.
- ii. Hazmat Plan
 - 1. This year our Hazmat Plan is required to have changes. It is in process of updates. We will bring it forward for a vote of acceptance at the October meeting. It is due to be in the State by October 17th. Our efforts have been to back up the approval so that we are not approving it at the last minute. Due to workload, this has been extremely difficult but is still the goal.

c. Training

- i. Pickaway County is hosting a G-300 class July 22-24 at Scioto Township Fire. Cost is free to participants. There is still plenty of room. Registration is now through Ohio Learn rather than the Department of Public Safety Training Site. If you have trouble registering, contact the EMA office or Lisa Jones at OEMA.
- ii. G-400 is also at Scioto Township Fire. It is scheduled for September 15-16.

6. LEPC Exercise

a. Functional Exercise Planning

- i. Time to start planning for the Functional Exercise. The Planning Team will remain the same with a couple of additions – Sheriff's Office and Dispatch. Tiff will reach out soon to get the planning team together. This will be an expansion of the TTX done in February.
- ii. Feedback from participants wanted more planning, continuing with exercises, and having the exercise during decent weather.

7. Old Business

No old business from previous meeting.

8. New Business

a. SERC Memo on Media Representation

- i. The SERC received an opinion from the Attorney General's Office since a lot of LEPCs could not get traditional media members to participate. Memo states that PIO and amateur / HAM Radio qualify. We will continue current operations – we do meet the standard with the Circleville Herald and PIOs present in our member list.

b. EMA Website

- i. LEPC information is required to be posted with the Right-to-Know Act. Along with the ADA compliance standard for websites and being more effective with resources, the current EMA website will be dismantled very soon. We have a web page through the County Commissioners which has been expanded to include what was on our standalone site. We are working with our developers to forward traffic to the new site. You will be seeing changes soon.

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9. Round Table Discussion

- a. Richard Watkins, Williamsport Village Council
 - i. Thank you to EMA for the use of radios during the 250 celebrations in Williamsport. They made the event better.
- b. Steve Sabine, Harrison Fire
 - i. The Ashville 4th of July event was less crowded this year. There are several 4th of July 250 events going on in the county.
 - ii. 762 is down to one lane between Bulen-Pierce Rd and US Rt 23. Airbase Road will be closed for one year as it is widened to 4 lanes.
- c. Scott Rice, ODOT
 - i. July 20th, weather permitting, Rt 104 from the Ross County line to 316 will be closed 3-4 days for chip sealing. Problems could be possible for a few days after due to loose gravel.

10. Meeting Adjournment*

Motion to adjourn: Greg Myers

Second: Sheriff Hafey

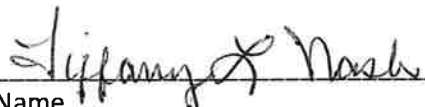
Result: Pass

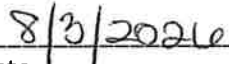
Adjourned at 09:27

2026 Meetings

- January 8, 2026
- April 9, 2026
- July 9, 2026 – Breakfast and meeting at PPG, group discussion and tour to follow
- October 8, 2026

Respectfully Submitted:


Name


Date

